

The Role: Worship Coordinator

About the Position

- The Worship Coordinator will oversee the general music programs of the church in consultation with the pastor.
- The Worship Coordinator will develop and schedule teams of instrumentalists and vocalists
- He or she will have excellent communication skills with an innate attention to programming detail.
- The position is a part-time position with no less than 25 hours per week.

Vision

- To bear witness in word and in deed to the good news of Jesus Christ in the power of the Holy Spirit. We exist to help people live life with God.

Values

- **Welcome:** To cultivate a hospitable environment for the flourishing and spiritual formation of our community.
- **Worship:** To glorify God and enjoy him in lives and services of worship.
- **Word:** To hear, read, mark, learn, and inwardly digest the Word of God.
- **Witness:** To bear witness to the good news of Jesus through acts of service, evangelism and missions.

Goals and Expectations

- Along with the Pastor and the Worship Ministry Team, develop and execute a vision for worship.
- Plan weekly worship services in conjunction with Pastor and Worship Ministry Team, keeping in mind liturgical flow, congregational involvement, balance of styles, genres, and instrumentation.
- Ensure each service is a reiteration of the Gospel story.
- Select music for the service, prepare music binders for Praise Team, organize music files.
- Depending on musical gifts, coordinate with other ensemble leaders including choir, bell choir director, brass ensemble, organists, etc.
- Develop and communicate schedules of Worship team, sound/AV/projection, and Communion.
- Oversee visual components (PowerPoint) for music and administer licenses.
- Manage the Worship Ministries budget.
- Attend monthly staff meetings and regular one-on-one meetings with the Pastor.
- Other duties, according to personal interests, or as assigned by the Pastor.
- Participate in associations of church musicians/worship theologians.

Education and Experience

- A bachelor's degree in music (preferred, not required).
- The ideal candidate will have prior worship experience in a church or para-church ministry.
- Experience with Planning Center software (preferred, not required)

Knowledge, Skills, and Abilities

- Musically talented in a variety of musical genres (traditional, praise team, choral)
- Self-motivated and self-directed with a high degree of motivation and enthusiasm
- Willingness to take advantage of further professional and program development opportunities.
- Embrace Second CRC's philosophy of worship.
- Solid understanding of the Christian Reformed theological tradition.
- Significant experience (5 years+) in worship/music leadership (preferred)

Personal Characteristics

- Demonstrates growth in and modeling of a relationship with Jesus Christ
- Mature, humble leader with excellent interpersonal skills
- A demonstrated high level of integrity and discretion.
- A strong work ethic and high energy.
- A team player and team builder who focuses on the good of the entire ministry

Supervision

- Reports to Pastor
- Annual performance review led by pastor, supported by HR and Council

Other significant facts

- Wholehearted agreement with doctrinal standards of the CRCNA.

To Apply:

- Email your resume with cover letter to Amy Wolffis at admin@secondcrcgrandhaven.org